

Walled Lake Contemporary Worship Leader Ministry Description

St. Matthew Lutheran Church
Walled Lake and Wixom, Michigan

I. PURPOSE

In response to Christ's love, with the Spirit's help, according to the Father's will and for God's glory, the Walled Lake Contemporary Worship Leader (hereafter "Contemporary Worship Leader") will work with the Minister of Worship, and other worship/music staff to lead and enable St. Matthew Lutheran Church to faithfully fulfill our mission to make Christ-followers who are growing:.

- UP with God
- IN community
- OUT with His love

II. RESPONSIBILITIES

The Contemporary Worship Leader, in conjunction with any other Walled Lake Contemporary Worship Leader, with advisement of the Elders Ministry and under the authority of the Minister of Worship, will be responsible for Prayer and Praise worship. More specifically, this includes:

A. Prayer

Praying for God's Kingdom, the St. Matthew mission and vision, the congregation as a whole.

B. Worship Leadership for the Prayer and Praise Worship Style

1. Provide worship leadership for Prayer and Praise style worship services (sharing this responsibility with any other Walled Lake Contemporary Worship Leader) and special services including, but not limited to: the church picnic service, Thanksgiving Eve service, Christmas Family Service, and Easter, any midweek Advent or Lenten services as requested.
2. Plan and lead rehearsals as assigned, sharing this responsibility with any other Walled Lake Contemporary Worship Leader.
3. Provide lyrics and progression of songs to Prayer and Praise projectionists as assigned.
4. Encourage and support the development of the spiritual life of all musicians and vocalists especially in the area of worship, while providing opportunities for musical and social growth as well.

C. Worship Planning and Administration

1. Select music and design flow for worship services—taking into account the predetermined themes, readings, and special emphases—as assigned,

sharing this responsibility with any other Walled Lake Contemporary Worship Leader.

2. Develop and maintain an updated music repertoire with sheet music for worship, in compliance with appropriate licensing, sharing this responsibility with any other Walled Lake Contemporary Worship Leader.
3. Participate in a weekly meeting of preachers and pertinent worship leaders who evaluate past weekend worship services and prepare for upcoming weekend worship services.

D. Other duties as assigned

III. SUPERVISION AND BENEFITS

- A. While he/she is directly accountable to God for every aspect of his/her life and ministry, the Contemporary Worship Leader reports directly to and is under the authority of the Minister of Worship.
- B. The Contemporary Worship Leader will annually develop goals and objectives to be presented to and reviewed by the Minister of Worship in conjunction with the Elders Ministry.
- C. This position is an hourly part-time paid position.
- D. Compensation and benefits are set by the congregation and reviewed annually by the Budget Committee, upon recommendation of the Personnel Committee.
- E. The Contemporary Worship Leader is subject to the conditions of employment outlined in St. Matthew Lutheran Church's "Congregational Personnel Manual."

Date _____

Signature of
Contemporary Worship Leader _____

Signature of Church
Representative _____

Approved by Elders 11/19/16; minor changes by Strategic Planning Team 5/24/17; updates approved by Elders 8/21/21

Mission Statement

St. Matthew Lutheran Church exists to make Christ-followers who are growing:

- *UP with God*
- *IN community*
- *OUT with His Love*

This congregation shall strive to fulfill its purpose by the preaching of the Word of God, by the administration of the Sacraments, and by the religious instruction of youth and adults, according to the confessional standard of the Lutheran Church (Article III) and by fostering Christian fellowship and charity.

Core Values

God has called St. Matthew Lutheran Church to:

1. **Believe** in Jesus as the only Savior
(John 14:6; Acts 4:10-12)
2. **Live** as a Bible-based and Spirit-led people
(John 16:13; 2 Timothy 3:16-17; Acts 2:38-39)
3. **Worship** God together
(Colossians 3:16; Hebrews 10:24-25)
4. **Share** the love of Jesus
(Matthew 28:18-20; Acts 1:8)
5. **Grow** closer to and more like Jesus
(Romans 12:1-2; Titus 2:11-14)
6. **Serve** God with our gifts
(Romans 12:4-8; 1 Timothy 6:17-19)
7. **Love** one another in caring communities
(I Corinthians 13; Ephesians 4:15-16)
8. **Pass** Jesus on to the next generation
(Deuteronomy 6:6-9; Proverbs 22:6)

St. Matthew Lutheran Church Staff Values

One

Lead a spiritually surrendered life

Moved by God's love in Christ, bring the gift of a self that is teachable and yielded to the Holy Spirit. Approach your work and your life with Spirit-controlled hearts.

1 Tim.4:7; 2 Cor.5:14-15; Rom.8:5-6; 1 Cor.4:1-2

Two

Maintain an infectious, optimistic, and enthusiastic attitude

Ask the people with whom you work, "What can I do to help you?"
Expect to be a team player who has the best interests of the team at heart.

Deut.20:8; 1 Thess.5:11; Phil.2:1-5

Three

Engage coworkers in honest communication

Let's not allow things to go underground.

Conflict resolution and meaningful communication must take place in an environment of openness, truth telling with courtesy and sensitivity.

Eph.4:25, 29

Four

Approach your work with intensity

Maintain a fervent and dedicated spirit that perseveres in the midst of difficulty.

Put your hand to the plow and don't look back!

Do all you can heartily and serve the Lord with fortitude.

Col.3:23-24; Phil.3:13-14

Five

Honor and value volunteers

Motivate and encourage the lay people around you by giving them words of encouragement and appreciation whenever you have an opportunity.

Write the note, make the call, give the gift that says,

"You and your ministry matter to God!"

1 Pet.2:17; Phil.1:3-6

Six

Keep one eye on eternity

Don't lose the big picture and God's ultimate desire and plan for the world, the church, your life and your ministry. Remember why you're in this.

1 Cor.15:58; Jer.29:11; Acts 20:24

Seven

Get on your knees

Pray for God's supernatural intervention in the life of this church, your family, your ministry and your personal walk with Jesus.

Humble yourself before God and expect Him to do great things as you seek to serve Him with all your might.

1 Thess.5:17; 1 Pet.5:6-7; Matt.21:21-22

V. DESIRED QUALITIES

- A. The Contemporary Worship Leader's Spiritual Maturity should be reflected as described in Exodus 18:21 ("...select capable men from all the people—men who fear God, trustworthy men who hate dishonest gain..."); Acts 6:3 ("...choose...from among you [those] who are known to be full of the Spirit and wisdom"); 1 Timothy 2:8-12 ("Deacons, likewise, are to be men worthy of respect, sincere, not indulging in much wine, and not pursuing dishonest gain. They must keep hold of the deep truths of the faith with a clear conscience. They must first be tested; and then if there is nothing against them, let them serve as deacons. In the same way, deaconesses are to be women worthy of respect, not malicious talkers but temperate and trustworthy in everything. A deacon must be the husband of but one wife and must manage his children and his household well."); and as follows:
1. Evidence the fruits of the Spirit
 2. Attend worship regularly (family and spouse also)
 3. Practice a fervent personal devotion, Bible study and prayer life.
 4. Boldly radiate the love of Jesus
 5. Evidence a high level of spiritual maturity
 6. Must be an active member of a Christian Church
- B. The Contemporary Worship Leader's Spiritual Gifts should include:
1. Music (vocal and instrumental)
 2. Leadership
 3. Administration
- C. In addition to a commitment to the inerrant Word and the Lutheran theology drawn from it, the Contemporary Worship Leader should have the following Theological Position:
1. Have a strong commitment to the "Great Commission."
 2. Use songs and worship components in keeping with Lutheran theology
- D. The Personal Qualities of the Contemporary Worship Leader should be as follows:
1. Be people-oriented, good interpersonal/communication skills, outgoing and congenial
 2. Evidence personal and family stability.
 3. Have financial stability
 4. Be self-motivated and hard worker.
 5. Be creative in developing music ministry.
 6. Have a passion for worship and music ministry.
 7. Seek personal excellence in musical and leadership skills through personal study and practice.

8. Be aware of the continually changing climate of contemporary worship and, when necessary and useful, adapt the Prayer and Praise Worship model accordingly.
- E. The Contemporary Worship Leader should have demonstrated skill and experience in the following:
1. Leading worship
 2. Vocal and instrumental skills
 3. Worship formation/coordination.
 4. Understanding of the creative arts
 5. Mobilizing and leading volunteer musicians and vocalists
 6. Understanding worship technology
- F. The Contemporary Worship Leader should have a Team Spirit reflected as follows:
1. Work cooperatively with co-workers.
 2. Fully embrace St. Matthew's Mission, Vision Statement, and Core Values.
 3. Promote the unity and oneness of the body of St. Matthew over two campuses.
 4. Embrace and, with God's help, evidence the Staff Values (see above):